

Tilton on the Hill & Halstead Parish Council
Notice of Annual Parish Council Meeting

Dear Sir/Madam,

I hereby give notice that a Meeting of the above-named PARISH COUNCIL will be held in the meeting room at The Village Hall, Tilton on the Hill on Monday the 14th May 2018, following the Annual Parish Meeting.

All members of the Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out following. Members of the Public are welcome to attend.

Dated this 1st May 2018

Jennifer Saville

Clerk to the Parish Council

AGENDA

1. Present
2. Apologies for Absence
3. Election of Chairman for 2018/19 – receive Declaration of Office
4. Election of Vice Chairman for 2018/19
5. Councillors' completion of Declaration of Acceptance of Office and Register of members' Disclosable and/or Pecuniary Interests following elections
6. Approve and Sign minutes of the Parish Council meeting held on 12th February 2018
7. Opportunity for County/District Councillors and/or Members of the Public to speak
8. Matters Arising from minutes of the Parish Council meeting held on 12th February 2018
9. Playing Field Committee – Report
10. Neighbourhood Plan – Report
11. Planning Applications – Report
12. Financial Reports
 - a) Annual Audit – Internal Audit and Annual Governance Statement
 - b) Approve Bank Reconciliation/Cash in Bank/Payments since last meeting/Current payments
 - c) Grant Forms distribution
13. Annual Review of Control Documents and Risk Assessments
14. Clerk's Annual Report
15. Parish Councillors' Report
16. AOB